
IATI Downstream Partner Publishing Guidelines

IATI Secretariat

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 **Warning**

These guidelines are in draft and are not yet finalised. This site is provided for display purposes.

These guidelines are for organisations that need to publish IATI data as a requirement for their funder. They have been developed in consultation with the following funders:

- Netherlands - Ministry of Foreign Affairs
- United Kingdom - Foreign, Commonwealth & Development Office (FCDO)
- Belgium - Ministry of Foreign Affairs
- Denmark - International Development Agency (Danida)
- Sweden - International Development Cooperation Agency (Sida)

This documentation site outlines what to publish, how to structure your data, and where you can find further resources.

HOW DO I STRUCTURE MY DATA?

The IATI Standard uses the concept of ‘activities’, which can be defined in a way that makes sense for your organisation. Read more about [How to define an activity](#).

The four models below illustrate different types of relationships between donors and recipients of development and humanitarian funding.

These models are not intended to be exhaustive, but they may help you identify the approach that best fits your organisation’s situation. In some cases, using a combination of models will provide a more complete picture of your organisation’s activities.

1.1 Funding models

1. *Project* - any activity that is directly funded by a donor (or your own funds), that leads to direct transfers to other organisations or expenditure.
2. *Programme* - activities which are subdivided into smaller activities. Funds are generally managed at the ‘parent’ level, then spending usually takes place at the ‘child’ level.
3. *Partnerships* - working a network or strategic alliance, funding is generally received by a lead organisation then divided amongst partners on a programmatic level.
4. *Core funding* - unearmarked funding, from which you fund one or more activities.

1.1.1 1) Project funding

Project funding is provided to an organisation to carry out a specific activity, resulting in direct expenditure by the organisation.

[add examples]

1.1.2 2) Programme funding

Programme funding applies where activities are divided into smaller sub-activities. Funds are usually managed at the parent level, while spending or transfers typically occur at the “child” level.

This model can also accommodate situations where direct co-funding is received at the child level, as well as basket or pooled funding arrangements.

1.1.3 3) Partnerships

A partnership is when your organisation works in a network or strategic alliance. Funding is generally received by one lead organisation and divided amongst partners on a programmatic level. Each member of the alliance or network then manages its own activities.

[add examples]

1.1.4 4) Core funding

Core funding describes situations where your organisation receives unearmarked funding, from which you fund one or more activities.

This often applies to multilateral organisations that pool funds from several donors: [add_examples]

ORGANISATION DATA

The following table describes the elements to be published in the IATI organisation file.

For the formal specification, please refer to the [IATI Standard organisation reference](#).

IATI Element	Field required?	Comments
Organisation Identifier	Mandatory	
Organisation Name	Mandatory	
Reporting Organisation	Mandatory	
Total Budget	Recommended	Yearly forward-looking information on the whole organisation or agency budget, covering current and future years where known.
Document Link	Recommended	This may include annual reports, strategic plans, data exclusion policies, or other documents relevant to the organisation and its work.
Recipient Organisation Budget	Optional	The annual amounts your organisation plans to disburse to each of your partner organisations.
Recipient Country Budget	Optional	Yearly forward-looking budget for each country worked in by the reporting organisation
Recipient Region Budget	Optional	Yearly forward-looking budget for each region worked in by the reporting organisation
Total Expenditure	Optional	

ACTIVITY DATA

The following table describes the elements to be published in the IATI activity file.

For the formal specification, please refer to the [IATI Standard activity reference](#).

IATI Element	Field required?	Comments
Activity Identifier	Mandatory	Constructed with the Reporting Organisation unique identifier and the organisation's chosen activity number.
Reporting Organisation	Mandatory	Unique identifier and name of organisation reporting the activity.
Title	Mandatory	Title of the activity.
Description	Mandatory	Meaningful description of the activity (minimum short paragraph).
Activity Status	Mandatory	Status of the activity (Pipeline/Implementation/...).
Activity Date	Mandatory	Planned start and end dates of the activity.
Sector	Mandatory	
Participating Organisation	Mandatory	Funding - the organisation(s) funding the project. Implementing - the organisation carrying out the actual work of the project. Accountable - the organisation responsible for managing the delivery of the project.
Recipient Country	Recommended	The country or countries that benefit from the activity – i.e. where impact is felt. These should be eligible for Official Development Assistance (ODA) and may differ from the location of the activity. For example, activities undertaken in the territory of the donor country (e.g. research scholarships, training courses) should be assigned to individual recipient countries where the services are performed for the benefit of those countries.
Recipient Region	Recommended	The region(s) that benefit from the activity (if in addition to, or more relevant than specifying recipient countries). Note: Multiple countries and regions can be reported, in which case the percentage attribute must be used to specify the share of total commitments across all reported countries and regions. When using percentages, all percentages across countries and regions must add up to 100%.
Budget	Recommended	
Transactions	Recommended	

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Table 1 – continued from previous page

IATI Element	Field required?	Comments
Contact Info	Recommended	Contact address and email for the reporting organisation. This can be a generic enquiry email address.
Policy Marker	Recommended	
Location	Optional	Location of the activity or its beneficiaries on a sub-national level.
Tag	Optional	
Humanitarian Scope	Optional	
Planned Disbursements	Optional	
Activity Scope	Optional	The geographical scope of the activity: regional, national, subnational, etc.
Collaboration Type	Optional	
Default Flow Type	Optional	
Default Finance Type	Optional	
Default Aid Type	Optional	
Default Tied Status	Optional	
Document Link	Optional	Documents relating to the activity including project proposal, Theory of Change, reports, pictures, project updates etc.
Other Activity Identifier	Optional	An internal reference number for the activity (if applicable).
Related Activity	Optional	Another separately reported IATI activity that is related to this one.
Legacy Data	Optional	The legacy data element allows for the reporting of values held in a field in the reporting organisation's system which is similar, but not identical to an IATI element.
Conditions	Optional	Information on the conditions for the project.
Result	Varies by funder	Data on results and indicators of the project.

HOW DO I LINK MY ACTIVITY TO MY FUNDER?

Publishing the links between you and your partners creates what we call network transparency: making the entire chain between funding organisation(s) and various levels of implementing organisations visible.

To achieve this – rather than publishing isolated datasets – it is important to clearly define the relations between organisations and activities. In IATI this is done primarily through activity identifiers.

Your funder should be able to provide you with their activity identifier to reference. This activity identifier should be included in your IATI data each time you reference your funder:

- Transactions: in ‘incoming fund’ or ‘incoming commitment’ transactions (as the ‘provider activity identifier’)
- Participating Organisations: when listing your funder with role = “Funding”